

Please, be informed that Gofarm spółka z ograniczoną odpowiedzialnością Sp. k., in compliance with the provisions on personal data protection, acts with utmost care, to properly secure and protect your processed personal data.

With respect to your privacy, and taking care of the obligation of information resulting from the legal provisions, we will provide you with the following documents, so you can acknowledge the principles of your personal data processing in our company.

Please, acknowledge respective clauses:

1. Information clause for individuals acting on behalf of counterparties, customers and public entities
2. Information clause for individuals, whose data are processed in social media
3. Information clause for persons reporting medical incidents, utility errors, cases of inappropriate use and complaints submitted by individuals, to whom such events refer”

1. Information clause for individuals acting on behalf of counterparties, customers and public entities

INFORMATION ON PERSONAL DATA PROCESSING

In relation to compliance with the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (referred to as "GDPR", "General Data Protection Regulation") and due to collection of your personal data in relation to your cooperation with GOFARM spółka z ograniczoną odpowiedzialnością sp. k., we would like to inform you that:

I. Personal Data Controller

The Controller of your personal data is: GOFARM spółka z ograniczoną odpowiedzialnością sp. k. with registered office in Kraków, address: Argento Duo Office Park ul. J. Marcika 4a (hereinafter: **the Controller** or **Organisation**).

II. Purpose and grounds of personal data processing

Your personal data will be processed only if the Controller or another corresponding entity has legal grounds resulting from GDPR and only for the purpose corresponding to such legal grounds. Your personal data may be processed by the Controller for purposes related to:

- a. activities undertaken on your request before conclusion of the agreement, in relation to conclusion of the agreement, fulfilment of the provisions of the agreement and settlement of such fulfilment - in the scope necessary for performance of the agreement you are or may be a party [article 6 sec. 1 letter b) of GDPR].
- b. assertion of claims and for the purpose of evidence related to execution of the agreement, which is the controller's legitimate interest [article 6 sec. 1 letter f) of GDPR]
- c. fulfilment of legal obligations resulting from legal provisions, in particular fiscal or accounting obligation or under the Act on Medicinal Products [article 6 sec. 1 letter c) of GDPR]
- d. direct marketing of the Controller's products and services, including by means of presentation of bids via electronic means, which is the controller's legitimate interest [article 6 sec. 1 letter f) of GDPR]

e. handling reports sent by you to the Controller (e.g. via the contact form), replies to your questions and for the purpose of examination of your complaints or suggestions, which is the controller's legitimate interest meaning activities aimed at improvement of contacts with customers and adjustment of the Controller's activities to their needs - article 6 sec. 1 letter f) of GDPR

The Controller has the possibility to process your data on the basis of your separate consent. In such case, personal data are processed on the basis of consent [article 6 sec. 1 letter a) of GDPR]. If there is a need to process your personal data for other purposes that specified above, you will be informed in advance by the Controller, and you will receive information on the legal grounds of such processing.

III. Information on recipients of personal data or categories of recipients

Your personal data may be disclosed to entities that process them on the Controller's order, e.g. subcontractors or supplier of services and entities that are capitally related to the Controller.

In every such case, disclosure of your data shall not authorise the recipient of such data to free use of them but only to use them for purposes that have been defined clearly by the Controller.

Recipients of your data may also include entities authorised to receive your data under applicable legal provisions, such as courts of law or law enforcement agencies, if they submit a request for data disclosure on respective legal grounds.

Your personal data may be also disclosed to the providers of legal and consulting services and the Controller's counterparties.

IV. Data transfer to third countries or international organisations

The Controller shall not transfer your data to third countries or international organisations. However, if such data transfer is to take place, the Controller will notify you about it in compliance with the requirements of applicable legislation.

V. Period of retention of personal data

Your personal data will be processed until the grounds for their processing exist.

If data processing takes place in execution of a legal obligation, the data retention period will be set on the basis of applicable legal provisions.

If the data are processed on the basis of the Controller's legitimate interest, the Controller will retain your personal data until the legitimate interest exists, and will perform periodical reviews of further data usability.

As far as data necessity for execution of an agreement is concerned, it will be usually a period needed for its execution and protection of possible claims resulting from it.

If data are processed on the basis of your consent, they will be processed until it is withdrawn, restricted or you undertake other activities that limit such consent.

VI. Rights related to personal data processing

You have the right to review the contents of your data and the right to demand their rectification, deletion or restriction of processing.

You have the right to transfer data and the right to object to processing.

If you have given consent for personal data processing, you may withdraw it anytime.

Withdrawal of consent for personal data processing has not impact for former data processing by the Controller under such consent. You have the right to file a complaint to the Chairperson of the Personal Data Protection Office, if you believe that in the process of personal data processing any legal provisions are violated by the Controller.

VII. Obligation to disclose personal data

In principle, your disclosure of personal data is voluntary

However, in specific cases disclosure of personal data may be necessary in relation to conclusion of a specific agreement with you or execution of its provisions. Therefore, if the Controller loses the grounds of your data processing for purposes related to the agreement, fulfilment of obligations under the agreement would be hindered or impossible.

VIII. Change of the contents of a notification

The contents of this information may be modified by the Controller from time to time. In such case you will be duly informed on such change.

IX. The Controller's contact data

If you want to use any of your rights or find out more about details of their execution, please contact the Controller via e-mail: rodo@gofarm.pl or in writing to the address of the Controller's office.

2. Information clause for individuals, whose data are processed in social media

INFORMATION ON PERSONAL DATA PROCESSING

In relation to compliance with the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (referred to as "GDPR", "General Data Protection Regulation") and due to collection of your personal data in relation to activities performed by GOFARM spółka z ograniczoną odpowiedzialnością sp. k. in social media, we would like to inform you that:

I. Personal Data Controller

The Controller of your personal data is: GOFARM spółka z ograniczoną odpowiedzialnością sp. k. with registered office in Kraków, address: Argento Duo Office Park ul. J. Marcika 4a (hereinafter: **the Controller** or **Organisation**).

II. Purpose and grounds of personal data processing

Your personal data will be processed only if the Controller or another corresponding entity has legal grounds resulting from GDPR and only for the purpose corresponding to such legal grounds. Your personal data may be processed by the Controller for purposes related to maintenance of Facebook's fanpage, LinkedIn's profile, Instagram's fanpage, which includes:

- a. informing you about our activities, promoting and informing about events that we organise or attend, promoting our services and products, also for the purpose of communication with you via available functionalities (in result of your subscription of our fanpage or profile when you click „Like” or „Follow” [*Facebook*] „Recommend” or „Follow” [*LinkedIn*] „Like” or „Follow” [*Instagram*], adding comments on our profile, clicking reactions under posts, sharing posts, chats, messages). We process your personal data on the basis of our legitimate interest meaning promotion of our brand and products and services, creation and maintenance of the community connected with us and for the purpose of communication with you on the basis of your consent given when you click "Like" on your fanpage or profile [article 6 sec. 1 point f) of GDPR and article 6 sec. 1 letter a) GDPR]
- b. archiving in order to secure information in case of a legal need to prove events or facts, which is our legitimate interest [article 6 sec. 1 letter f of GDPR]
- c. possible determination, claiming or defence against claims, which is our legitimate interest [article 6 sec. 1 letter f of GDPR]
- d. data analysis, which is our legitimate interest [article 6 sec. 1 letter f of GDPR]

III. Information on recipients of personal data or categories of recipients

The Controller discloses personal data to the owner of Facebook social website, that is Facebook Inc. or LinkedIn that is LinkedIn Ireland Unlimited Company in the scope related to the need to ensure operation of a fanpage in Facebook or LinkedIn website and to other users of that website. Your personal data may be disclosed to entities that process them on the Controller's order, e.g. Subcontractors or supplier of services and entities that are capital related to the Controller. In every such case, disclosure of your data shall not authorise the recipient of such data to free use of them but only to use them for purposes that have been defined clearly by the Controller.

Recipients of your data may also include entities authorised to receive your data under applicable legal provisions, such as courts of law or law enforcement agencies, if they submit a request for data disclosure on respective legal grounds.

Your personal data may be also disclosed to the providers of legal and consulting services and the Controller's counterparties.

IV. Data transfer to third countries or international organisations

By means of Facebook and Instagram websites, the Controller may transfer your personal data to the United States or other countries outside your place of residence. Such data transfers are necessary for performance of services defined in the Regulations of those websites. Facebook Inc. applies typical contractual clauses approved by the European Commission and relies on decisions of the European Commission determining respective data protection level in respect to specific countries, in respective cases, as far as data transfer from EEA to the United States and other countries is concerned. The Controller shall not transfer your data to third countries or international organisations.

V. Period of retention of personal data

Your personal data will be processed until the grounds for their processing exist.

If the data are processed on the basis of the Controller's legitimate interest, the Controller will retain your personal data until the legitimate interest exists, and will perform periodical reviews of further data usability.

If data processing takes place in execution of a legal obligation, the data retention period will be set on the basis of applicable legal provisions.

If you withdraw your consent for personal data processing (unlike/or unfollow on the website), the Controller will stop processing your data in the list of persons who like or follow its profile.

VI. Rights related to personal data processing

You have the right to review the contents of your data and the right to demand their rectification, deletion or restriction of processing.

You have the right to transfer data and the right to object to processing.

You have the right to withdraw given consent for personal data processing through unliking/unfollowing of a profile on Facebook, LinkedIn or Instagram. Withdrawal of consent for personal data processing has not impact for former data processing by the Controller under such consent.

You have the right to file a complaint to the Chairperson of the Personal Data Protection Office, if you believe that in the process of personal data processing any legal provisions are violated by the Controller.

VII. Obligation to disclose personal data

Disclosure of personal data is voluntary

VIII. Change of the contents of a notification

The contents of this information may be modified by the Controller from time to time. In such case the Controller will inform you on such change.

IX. The Controller's contact data

In order to use any of your rights or to find out more about details of their execution, please contact us via e-mail: rodo@gofarm.pl or in writing to the address of the Controller's office.

X. Additional information

It is good to remember that when you have an account on Facebook, LinkedIn, Instagram, the controller of your data is also: Facebook Inc. or LinkedIn Ireland Unlimited Company, which may act in a different way, depending on regulations and consents that have been given by you.

3. Information clause for persons reporting medical incidents, utility errors, cases of incorrect use and complaints submitted by individuals, to whom such events refer”

INFORMATION ON PERSONAL DATA PROCESSING

In relation to compliance with the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (referred to as "GDPR", "General Data Protection Regulation") and due to collection of your personal data in relation to a medical incidents, utility error, in case of inappropriate use of a medicinal product or a complaint, we would like to inform you that:

I. Personal Data Controller

The Controller of your personal data is: GOFARM spółka z ograniczoną odpowiedzialnością sp. k. with registered office in Kraków, address: Argento Duo Office Park ul. J. Marcika 4a (hereinafter: **the Controller** or **Organisation**).

II. Purpose and grounds of personal data processing

Your personal data will be processed only if the Controller or another corresponding entity has legal grounds resulting from GDPR and only for the purpose corresponding to such legal grounds. Processing of your personal data in order to undertake necessary activities resulting from legal provisions or procedures of the quality management system, including preventive or corrective actions and reply to your: notification about a medical incident, utility error, a case of inappropriate use, compliance or medical enquiry, is based on the Controller's legitimate interest, because the Organisation would not be able to reply to your notification without your personal data processing.

The Controller will use your personal data only for the purpose of their acquisition, except when the Controller decides that it needs them for another legitimate purpose in compliance with their initial purpose. If it is necessary to use your data for another unrelated purpose, the Controller will notify you about it and define appropriate legal grounds. The organisation may process your personal data without your knowledge and consent, if it is required or permitted under applicable legal provisions.

If there is a need to process your personal data for other purposes that specified above, you will be informed in advance by the Controller, and you will receive information on the legal grounds of such processing.

III. Information on recipients of personal data or categories of recipients

Your personal data may be disclosed to entities that process them on the Controller's order, e.g. subcontractors or supplier of services and entities that are capially related to the Controller. In every such case, disclosure of your data shall not authorise the recipient of such data to free use of them but only to use them for purposes that have been defined clearly by the Controller.

Recipients of your data may also include entities authorised to receive your data under applicable legal provisions, such as the Office for Registration of Medicinal Products, Medical Devices and Biocidal Products, courts of law or law enforcement agencies, on the basis of respective legal grounds.

Your personal data may be also disclosed to the providers of legal and consulting services and the Controller's counterparties.

IV. Data transfer to third countries or international organisations

The Controller shall not transfer your data to third countries or international organisations. However, if such data transfer is to take place, the Controller will notify you about it in compliance with the requirements of applicable legislation.

V. Period of retention of personal data

Your personal data will be processed until the grounds for their processing exist.

If data processing takes place in execution of a legal obligation, the data retention period will be set on the basis of applicable legal provisions.

If the data are processed on the basis of the Controller's legitimate interest, the Controller will retain your personal data until the legitimate interest exists, and will perform periodical reviews of further data usability.

As far as data necessity for execution of an agreement is concerned, it will be usually a period needed for its execution and protection of possible claims resulting from it.

VI. Rights related to personal data processing

You have the right to review the contents of your data and the right to demand their rectification, deletion or restriction of processing.

You have the right to transfer data and the right to object to processing.

You have the right to file a complaint to the Chairperson of the Personal Data Protection Office, if you believe that in the process of personal data processing any legal provisions are violated by the Controller.

VII. Obligation to disclose personal data

In principle, your disclosure of personal data is voluntary.

However, in specific cases disclosure of data may be necessary for fulfilment of statutory obligations of the Organisation.

VIII. Change of the contents of a notification

The contents of this information may be modified by the Controller from time to time. In such case you will be duly informed on such change.

IX. The Controller's contact data

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